

Kailen & Kyler Enterprises'

One-Day Communication Boot Camp



Greet the future with confidence



Know you're fully prepared

Attend Kailen & Kyler Enterprises' Communication Boot Camp

This One-Day Seminar Will Provide:

- tools to help you become a better communicator/interviewer
- strategies to build interviews and presentations effectively
- professional one-on-one consultation
- diplomatic ways to deal with difficult people
- techniques to maximize results
- techniques on how to involve your audience as a team player during interviews and presentations



Increase Your Company's Communication Power!



Dear Professional:

RESULTS are what companies receive when employers and employees attend Kailen & Kyler Enterprises' Communication Boot Camp. I want to personally extend an invitation to you to attend and send others to this hands-on workshop.

Each participant will walk away with knowledge of do's and don'ts in interviewing and public speaking as well as knowledge on how he or she can polish their communication skills.

I've been working in the field of Communications for over twenty years and for 10 of those years, I've worked for international, national and local television stations. I have trained hundreds of people in the area of communications. I've trained over 6-hundred surveyors for the Joint Commission on Accreditation of Healthcare Organizations. As a result, these comments were issued from former Vice President N. Deal Chandler of the Joint Commission.

“Bonnie, you received the highest scores of any consultant we have hired to teach our surveyors. You received universal praise by the students for your knowledge of the subject matter; your ability to communicate in a manner that was understood; your ability to relate the material to specific jobs so that it became meaningful; your willingness to spend additional time with people who needed or requested it; and your deft facilitation. You were commended for these same things by those who observed your teaching. When you began at the Joint Commission, it was teaching in the hospital program - I think as a pilot test. But by word of mouth, your reputation grew so that people began requesting you, and you were teaching in all the accreditation programs.”

INCREASE YOUR COMPANY'S COMMUNICATION POWER! It could mean the difference between being the best as a competitor or the least. Sign up today!

Thank you,

Bonnie Winfrey

P.S. Stay tuned for future workshops involving coaching and facilitation, train the trainer, team leader training, conflict management, and customer service training.



Attendees Speak Out

- “This program is tops. It is the best program of this sort I’ve ever seen.”
- “The communication/teaching style was wonderful. The delivery and method of critiquing our performance made us very receptive to comments.”
- “This was an excellent teaching method. It was non-threatening and the feedback was positive and constructive.”
- “The instructor’s style and technique is excellent.”
- “I recommend this program for everyone. Everyone can benefit from it.”
- “This program was an outstanding experience.”
- “The facilitator made the difference, we could never get enough help in this area.”
- “I learned valuable insight which will enable me to be a much better interviewer and speaker.”
- “The interviewing skills clinic was an excellent addition to our training; it was really enlightening and useful!” “Keep this program going!”
- “The interviewing skills clinic was excellent! Anxiety level almost non-existence with instructor. I gained additional insight into how I could improve skills in small group interviews. The instructor was extremely knowledgeable and tactful in her correction techniques.”



To register, call 815-744-5340 or return the e-mail/mail registration form

Statistics prove results are maximized when employees are equipped with the proper communication skills



IN JUST ONE DAY...

You will gain tools that can help boost your productivity

Session One: Interviewing

Interviewing is a Learned Process

From here.....	To here.....
➤ Field representatives with little or no formal communication training.	✓ field representatives with communication training that increased credibility and company results
➤ communication skills-average	✓ communication skills maximized
➤ morale-average	✓ morale increased
➤ little confidence in abilities	✓ confidence increased
➤ productivity-average	✓ productivity exceeded the company's expectation

This course includes:

- An interviewing and Conflict Management overview
- A videotaped role playing session
- Feedback & tools for improved performance
- A relaxed atmosphere
- Techniques for group interviewing

Session Two: Maximizing Presentation Skills

Present like a “PRO” and know it



Attendees will gain knowledge on how to:

- construct powerful and effective presentations
- juggle audio visuals
- speak with confidence
- put fear into perspective
- command audiences
- develop personal presentation styles
- apply the do's and avoid the don'ts in public speaking

Each attendee will receive one on one feedback to improve and polish their communication skills. All participants will gain tools on how to communicate effectively while conducting interviews and delivering presentations.

This hands-on Communication Boot Camp will change one's life! It is designed for individuals who want to maximize their communication skills and win when it comes to communicating.

Who Should Attend: Anyone who communicates to customers, employees, clients and other company representatives?

Register Today!!!

Enroll 4 or more people and save!

Enrollment investment: **\$350*** per person; with four or more individuals, **\$330*** each.

Holiday Inn & Suites
205 Remington Blvd.
Bolingbrook, IL 60440
630-679-1600



Tuesday, March 15, 2016

To register and for more information, go to bonniewinfrey.com or call: 815-744-5340

Email:

kkeproductions@mac.com

Mail To:

Kailen & Kyler Enterprises
3106 Glenwood Avenue
Joliet, IL 60435

Program Schedule:

Check in: 8:30 a.m. - 9:00 a.m.

Class: 9:00 a.m. - 4:30 p.m.

**Continental Breakfast and Lunch included*

Name of Attendees

#1 Attendee's Name _____

Job Title/Company _____

Email Address _____

#2 Attendee's Name _____

Job Title/Company _____

Email Address _____

#3 Attendee's Name _____

Job Title/Company _____

Email Address _____

#4 Attendee's Name _____

Job Title/Company _____

Email Address _____

ORGANIZATION INFORMATION

Approving Manager's Name _____

Title _____

Mailing Address _____

Day Telephone Number _____ Fax Number _____

Email Address _____

METHOD OF PAYMENT (PAYMENT IS DUE BEFORE THE PROGRAM - UNLESS PRE-APPROVED)

Total amount due: \$ _____

Check # _____ (payable to: Kailen & Kyler Enterprises)

Credit Card: Charge to: MasterCard VISA American Express Discover

Credit Card # - _____ Exp. Date _____

Signature _____

Bill my organization; Attn: _____

Special Notes:

Walk-in registrations will be accepted as space allows. Please no audio or video recordings. You will receive a take home certificate of completion at the program. Substitutions & cancellations: Someone can substitute for you at any time-just phone and let us know. Cancellations are assessed a \$10 per-person processing fee. Notify us at least five business days before the program you signed up for and we'll refund your tuition less the processing fee. If not, we will convert your full payment to a nonrefundable credit you can apply toward any seminar. Your credit is valid for up to one year.

Customized Programs are also available on-site for your company